



## DONATION PROCESS

# Help get computers to those who need them most.

This is how easy and transparent it is to donate.



01.

### Fill in Donation Form

Complete your information and indicate what you would like to donate.



02.

### Select Pick Up/Drop off Location & Date

Tell us whether you will drop-off OR where you would like us to pick the equipment. You may also opt for donating through buying a voucher.



03.

### Equipment Pick up/Drop off

Our trusted team members meet with you to pick up or drop off the equipment.



04.

### Assessment of Equipment

The items donated are taken to the Refurbishment Centre and a report is presented to you.



### Receive Donation Certificate

Luhambo Foundation sends you a donation certificate to thank you for

05.

### Selection of Donation Recipient

You are given the opportunity to select the cause/recipient you will be donating to from our group of designated recipients.

06.

### Delivery of Donation

Your recipient receives the donation.

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### Receive Donation Certificate

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**Luhambo Foundation makes it easy and transparent to give back by finding a new, deserving home for your old equipment.**



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## FAQS

# What you need to know?

Let us answer some of your frequently asked questions about our donation process.



**1.**

### WHAT EQUIPMENT CAN I DONATE?

You can donate anything from computer parts (screens, mouse, CPU, tablets) to devices (tablets, cellphones).

**2.**

### WHERE CAN I DONATE?

Fill in the Donation form here and select a pick up date (we can come and collect) or drop off location (you can bring items to us).

**3.**

### MUST THE COMPUTER EQUIPMENT BE IN WORKABLE CONDITION?

No, all equipment is welcome. Our qualified refurbishment consultants will assess the equipment and give you a report on the condition.

**4.**

### WHAT EQUIPMENT CAN I DONATE?

You can select to donate old equipment OR new equipment OR purchase a voucher to buy equipment.

**5.**

### HOW DO WE SELECT CAUSES/ INDIVIDUALS TO DONATE TO?

Every potential recipient applies by filling in a donation profile and they attend a training workshop to ensure that they fit the donation profile. Candidates receive an attendance certificate and put in our donation queue.